



AEES Inc.
36555 Corporate Drive
Farmington Hills, MI 48331 USA

SUBJECT: Customs – Trade Partnership Against Terrorism (C-TPAT)
AEES Inc. Notice To Suppliers

Dear Valued AEES Supplier:

This letter is to inform you that AEES Inc. ("AEES") supports and participates in the U.S. Customs & Border Protection's (CBP) C-TPAT program. The C-TPAT program is a joint effort between CBP and the trade community to reduce the threat of terrorism by protecting the integrity of cargo imported, processed, or warehoused in the United States. Shipments of importers participating in C-TPAT will receive expedited entry into the United States and fewer examinations. Alternatively, where an importer cannot demonstrate their security of its supply chain, delays and increased inspections of incoming cargo will result at the U.S. borders.

As a strong advocate of C-TPAT, AEES's goals are to enhance and maintain effective security processes throughout the global supply chain, and to ensure the timely delivery of all incoming cargo. As valued suppliers to AEES, your support and adherence to the requirements of C-TPAT is critical to the realization of our objectives and to the cooperative endeavor between U.S. importers and U.S. CBP. In addition, U.S. CBP expects foreign suppliers of imported goods to scrutinize or, where necessary, develop sufficient security measures within their own supply chain. Accordingly, we expect each of our suppliers to notify their plants, offices, and subsidiaries of the C-TPAT program and of AEES's participation in it.

In securing their respective supply chains, AEES advises that each of its service providers and supplier apply the seven Customs Security Criteria as posted on the U.S. Customs C-TPAT web site: <http://www.cbp.gov/border-security/ports-entry/cargo-security/c-tpat-customs-trade-partnership-against-terrorism>

These seven areas for which U.S. Customs provides security criteria are:

- (1) **Procedural Security:** Security procedures for the movement of goods to protect against shipments being tampered with or unmanifested material being introduced into the supply chain;
- (2) **Procedures for Physical Security:** Procedures to protect buildings, implement entrance security, etc., for purposes of preventing unlawful entry onto premises;
- (3) **Access Controls:** Procedures to prevent unauthorized access to facilities and conveyances;
- (4) **Personnel Security:** Employment screening and background checks and disciplinary measures for personnel that breach security;
- (5) **Education and Training Awareness:** Training of employees regarding security awareness, the maintenance of cargo integrity and reporting procedures;
- (6) **Manifest Procedures:** Procedures to ensure that manifests and supporting commercial documentation are in order and submitted to CBP in a timely manner;

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- (7) **Conveyance Security:** Procedures to ensure the integrity of conveyances to protect against unauthorized access, un-manifested materials, or tampering.

More information can be obtained by logging on to the above referenced web site. Again, AEES requires your implementation of these criteria.

If you provide goods or services to AEES, kindly complete the following:

1. Read this notice and understand its contents,
2. Complete the attached C-TPAT Acknowledgement Form
3. Have an Officer of the company sign the C-TPAT Acknowledgement Form
4. Email the executed form to SupplierCompliance@PKCGroup.com.

Thank you for your prompt attention to this matter.

Sincerely,



Rhonda Moen

Sr. Manager, Purchasing – North America



AEES Inc.
36555 Corporate Drive
Farmington Hills, MI 48331 USA

**AEES
C-TPAT Acknowledgment Form**

Please email this completed form to: SupplierCompliance@PKCGroup.com

The undersigned acknowledges that he / she has received AEES Inc.'s "C-TPAT Notice to Suppliers," has read the notice, and has reviewed the U.S. Custom's C-TPAT program on the web site noted in the notice letter.

Company Name:

Company Address:

- Yes No Our Company IS or IS IN THE PROCESS of becoming a C-TPAT member.
- Yes No Our Company IS already a member. Our SVI number is _____.
- Yes No Our Company IS ELIGIBLE to become a C-TPAT member.
- Yes No If the above was checked as NO, we hereby represent that we understand U.S. Customs & Border Protection's guidelines for the C-TPAT program and that our operations are in compliance with those requirements.
- Yes No We are participants in our country's supply chain security program. A copy of our certification is attached.
- Yes No Our company is not currently in full compliance with USCBP C-TPAT security criteria but we will be in compliance by _____ (date).
- Yes No Please indicate if you are responding for all of your Company's locations.

Signature of Company Officer:

Name: _____

Date: _____